

## SMALL BUSINESS FINANCE

# **Small Business Lending Co-Applicant Application**

## **Co-Applicant Information**

If co-applicant is a business entity,	please complete this	section.						
Full legal name of the business entity								
DBA								
State of Incorporation or organization			Country of Registr		ess Entity)			No. of Business Locations
Federal Tax ID/SSN/EIN	Number of Employees	Date Business Established			Current Ov	Current Owner(s) Since		
Primary Business Location (P.O. Box not allow	red)							
Street		City			State	Zip Code		Primary Phone
Mailing Address, if different (Street Address or	P.O. Box)							
Street		City			State	Zip Code		Fax Number
Individual or Sole Proprietor Primary Residenti	al Address							
Street		City			State	Zip Code		Email Address
Type of Ownership  Sole Proprietor Corporation Non-Profit Individual Limited Partnership General Partnership  Limited Liability Company Limited Liability Partnership Trust Statutory/Business Trust  Other:  Nature of Business  Manufacturing Wholesale Retail  Services Other:  Describe product/service:					ale Retail			
If this application is by two or more persons or			pilcarit(s) riere		3.			
1. 2.								
Co-Applicant Owner Ir		st owners below, 100				nted for.		
	Ac	dditional owners may	be listed on th	e next pa	age.			
Name							% of Ow	vnership
Title		Date of Birth		Social Security Number			Phone	
Street Address		City			State	Zip Code		
Name % of Ownership						vnership		
Title Date of Birth			Social Security Number			Phone		
Street Address City			Dity			State	Zip Code	
Name % of Ownership				vnership				
Title	Date of Birth	Social Security Number		mber Phone		none		
Street Address	City		I		State	Zip Cod	е	

#### Co-Applicant Owner Information Continue from previous page, if needed. Name % of Ownership Date of Birth Title Social Security Number Phone Street Address City State Zip Code Name % of Ownership Title Date of Birth Social Security Number Phone Street Address City State Zip Code Are all the above U.S. Citizens? Yes No If the answer is NO, please list the name of the individual(s) and their country of citizenship and permanent resident alien status Name Country of Citizenship Perm. Resident Alien? Name Country of Citizenship Perm. Resident Alien? ☐ Yes ☐ No ☐ Yes ☐ No Country of Citizenship Country of Citizenship Name Perm. Resident Alien? Perm. Resident Alien? □Yes □No □Yes □No **Co-Applicant Information** If your answer to any of the questions below is YES, please attach a description providing further information. Is the Co-Applicant or any officer, Principal or Partner of the Co-Applicant currently on the Board of Directors of an executive officer of First National Bank or any other bank, ☐ Yes ☐ No correspondent bank, thrift, or S&L? If YES, note the institution name 2 Has any Co-Applicant, co-borrower, co-signer, or quarantor ever been convicted of a felony? ☐ Yes ☐ No 3 Has the Co-Applicant used or done business under any other names? Yes No 4 Does the Co-Applicant use hazardous substances in the normal course of business? ☐ Yes ☐ No Does the Co-Applicant or business guarantor hold any assets in trust? (AL, AR, AZ, CA, DE, ID, IA, IN, KS, MI, MN, MO, ND, NM, NV, OH, OR, SD, TN, TX, UT or WY ☐ Yes ☐ No 5 customers provide a copy of the title page and signature page only. All other states should provide a copy of the complete Trust Agreement.) 6 Does the Co-Applicant own 25% or more of another company or any guarantor? If YES, not Company Name Yes No Is the Co-Applicant, or any officer, Principal or Partner of the Co-Applicant, or a member of their respective household, currently a GS-13 or higher government employee, Major ☐ Yes ☐ No or Lieutenant Commander or higher in the military? Have you ever filed bankruptcy? If so, please provide details. ☐ Yes ☐ No **Money Services Business Questions** Do you deal in or exchange currency for your customers? ☐Yes ☐No 2 Do you issue or sell money orders, traveler's checks or open stored value cards to your customers? ☐Yes ☐No 3 Do you cash checks, money orders, or traveler's checks from your customers? (e.g., Check Cashers) ☐Yes ☐No 4 Do you cash or provide money back from checks, money orders, traveler's checks or open stored value cards for your customers? (e.g., Check Cashers) ☐Yes ☐No 5 Do you offer foreign exchange services for your customers? ☐Yes ☐No 6 Do you ever do any of the prior items for more than \$1,000 in one day to the same customers in one or more transactions? ☐Yes ☐No 7 Does your business accept funds from customers and send the funds based on customers' instructions (Money Transmitter)? ☐ Yes ☐ No 8 Do you transmit funds for your customers in any amounts (send/receive wires or ACH transactions for your customers)? ☐ Yes ☐ No 9 Do you sell prepaid access products such as gift cards to your customers? ☐ Yes ☐ No Do you offer Internet Gambling services to your customers? 10 ☐Yes ☐No PREVIOUS SBA OR OTHER FEDERAL GOVERNMENT DEBT: If you or any principals or affiliates have 1) ever requested Government Financing, or 2) are currently delinquent on the repayment of any Federal Debt, please complete the following: **Original Amount** Current or Past Name of Agency Date of Request Approved or Declined Balance of Loan Due

#### **Information for Government Monitoring Purposes**

☐ I do not wish to furnish gender, race or ethnicity information

Co-Applicant

The following information is requested by the U.S. Small Business Administration in order to monitor that SBA assistance is being provided to diverse populations. You are not required to furnish this information, but please provide both ethnicity and race. For race, you may check more than one designation. If you choose not to furnish ethnicity, race, or gender information, and you have made this application in person, under Federal regulations we are required to note that information on the basis of visual observation or surname. If you do not wish to furnish the information please check the box below. (Lender must review the above material to assure that the disclosures satisfy all requirements to which to lender is subject under applicable state law for the particular type of loan applied for.)

Race	(Check all that apply)	☐ American Indian or Alaska Native ☐ Asian ☐ Black or A	frican American White Nati	ive Hawa	iian or Pacific Islander		
Ethni	icity	☐ Hispanic or Latino ☐ Not Hispanic or Latino		Gender	Female Male		
Are you currently serving in the United States Military?						Yes	□No
Are y	ou a Veteran of the Uni	ited States Military?				Yes	□No
Со	-Applicant	Questions					
1	Are there co-applican	ts? (If "Yes," please complete a separate Section I: Applicant Bu	siness Information for each.)			Yes	□No
2	Has an application for	r the requested loan ever been submitted to the SBA, a lender, o	r a Certified Development Company	y, in conne	ection with any SBA program?	□Yes	□No
3		d/or its Affiliates ever obtained or applied for a direct or guarantee EDA), or been a guarantor on such a loan? (if "Yes," answer ques		al agency	loan program (including, but not limited	□Yes	□No
3a	Is any of the financing	g currently delinquent?				Yes	□No
3b	Did any of this financi	ing ever default and cause a loss to the Federal Government?				□Yes	□No
4	Is the Applicant prese department or agency	ently suspended, debarred, proposed for debarment, declared ine	eligible, or voluntarily excluded from	participat	tion in this transaction by any Federal	Yes	□No
5		usiness operate under a Franchise/License/Distributor/Membersl y other relevant documents.)	nip/Dealer/Jobber or other type of A	greement	? (If "Yes," provide copies of your	Yes	□No
6	Does the Applicant have any Affiliates per 13 CFR 121.301? (If "Yes", attach a listing of all Affiliates.)					Yes	□No
7	7 Has the Applicant and/or its Affiliates ever filed for bankruptcy protection?				Yes	□No	
8	8 Is the Applicant and/or its Affiliates presently involved in any pending legal action?				Yes	□No	
9	Are any of the Applicant's products and/or services exported (directly or indirectly), is there a plan to begin exporting (directly or indirectly) as a result of this loan, or is this an Export Working Capital Program (EWCP)* loan? (If "Yes," answer questions 9.a) and 9.b) below.)			Yes	□No		
9a	9a Provide the estimated total export sales this loan will support.				\$		
	r EWCP loans, in a se lucts and/or services t	parate attachment, provide details of the underlying transac to be exported.)	tion(s) for which the loan is need	ed, coun	tries where the buyers are located and a	descript	ion of
9b	List of principal count	ries of export (list at least 1)					
10		d or committed to pay a fee to the Lender or a third party to assist mitted to pay a referral agent or broker a fee?	st in the preparation of the loan appl	ication or	application materials, or has the	Yes	□No
11		ant's revenues derived from gambling, loan packaging, or from th rurient sexual nature? If "Yes," provide details under a separate a		e present	ation of any depiction, displays or live	Yes	□No
12	Is any sole proprietor, partner, officer, director, stockholder with a 10 percent or more interest in the Applicant an SBA employee or a Household Member of an SBA employee? (13 CFR 105.204). "Household Member" means spouse and minor children of an employee, all blood relations of the employee and any spouse who resides in the same place of abode with the employee (13 CFR §105.201(d)).					Yes	□No
13	ls any employee, owner, partner, attorney, agent, owner of stock, officer, director, creditor or debtor of the Applicant a former SBA employee who has been separated from SBA for less than one year prior to the request for financial assistance? (13 CFR 105.203)					Yes	□No
14	Is any sole proprietor, general partner, officer, director, or stockholder with a 10 percent or more interest in the Applicant, or a household member of such individual, a member of Congress, or an appointed official or employee of the legislative or judicial branch of the Federal Government? (13 CFR 105.301(c))				Yes	□No	
15	Is any sole proprietor, general partner, officer, director, or stockholder with a 10 percent or more interest in the Applicant, or a household member of such individual, a Federal Government employee or Member of the Military having a grade of at least GS-13 or higher (or Military equivalent)? (13 CFR 105.301(a))				Yes	□No	
16	Is any sole proprietor, general partner, officer, director, or stockholder with a 10 percent or more interest in the Applicant, or a household member of such individual, a member or employee of a Small Business Advisory Council or a SCORE volunteer? (13 CFR 105.302(a))				□Yes	□No	
17		oject to an indictment, criminal information, arraignment, or other quest is not eligible for SBA assistance.)	means by which formal criminal cha	arges are	brought in any jurisdiction?	Yes	□No
18	Have you been arrest	ted in the last 6 months for any criminal offense?				Yes	□No

## **Co-Applicant Questions, continued**

19	For any criminal offense - other than a minor vehicle violation - have you ever: 1) been convicted; 2) pleaded guilty; 3) pleaded nolo contendere; 4) been placed on pretrial diversion; or 5) been placed on any form of parole or probation (including probation before judgment)?			□Yes □No			
	☐ I am a U.S. Citizen <u>OR</u>	USCIS Registration Number:					
20	☐ I have Lawful Permanent Resident (LPR) status.						
	☐ I am not a U.S. Citizen or Lawful Permanent Resident.*	Country of Citizenship:					
	* Businesses with ownership that includes Foreign Nationals or Foreign Entities may be eligible only if the business is at least 51% owned and controlled by U.S. citizens who have LPR status from USCIS whose status will be verified by the Lender in accordance with SBA Loan Program Requirements.						
21	Are you presently suspended, debarred, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency? (If "Yes," the application is not eligible for SBA financial assistance).						
22	If you are a 50% or more owner of the Applicant, are you more than 60 days delinquent on any obligation to pay child support arising under an administrative order, court order, repayment agreement between the holder and a custodial parent, or repayment agreement between the holder and a state agency providing child support enforcement services. (If "Yes," the application is not eligible for SBA financial assistance.)						
23	Do you have any ownership in other businesses which would be defined as an Affiliate of the Applicant in the definition found on page 1? (If "Yes," attach a listing of all businesses, your title and ownership percentage in the business.)						
24	Have you, or any business you controlled, ever filed for bankruptcy protection? If yes, provide details.						
25	Are you, or any business you control, presently involved in any legal action (including divorce)? If yes, provide details.						
26	Have you or any business owned or controlled by you ever obtained a direct or guaranteed loan from SBA or any other Federal agency or been a guarantor on such a loan? (This includes, but is not limited to USDA, FHA, EDA, and student loans.)						
26a	lf you answered "Yes" to Question 26, is any of the financing presently considered delinquent?						
26b	If you answered "Yes" to Question 26, did any loan that was made for business purposes ever default and cause a loss to the Government, including a compromise, resolution or settlement of a loan's principal balance for less than the full amount due? (If you answer "Yes" to either 26(a) or 26(b) above, please provide Lender with a written explanation.)						
If any	of the questions below are answered "Yes," please provide details on a separate sheet.						
27	ls the Entity, or any of its owners, presently suspended, debarred, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency? (If "Yes," the application is not eligible for SBA financial assistance).						
28	Does the entity have any Affiliates? (If "Yes," attach a listing of all Affiliates.)						
29	Has the entity and/or its Affiliates ever filed for bankruptcy protection?						
30	Is the entity and/or its Affiliates presently involved in any pending legal action?						
31	Has the Entity ever obtained a direct or guaranteed loan from SBA or any other Federal agency or been a guarantor on such a loan? (This includes, but is not limited to USDA, FHA, EDA.)						
31a	1a If you answered "Yes" to Question 31, is any of the financing presently considered delinquent?						
31b	If you answered "Yes" to Question 31, did any loan that was for a business purpose ever default and cause a loss to the Government, including a compromise, resolution or settlement of a loan's principal balance for less than the full amount due? (If you answer "Yes" to either 31(a) or 31(b) above, please provide Lender with a written explanation).						

#### **Agreement**

By signing below, the signer(s) certifies that he/she is authorized the execute this Application for the business named above ("Applicant") and that I (we) further certify that I (we) have verified that all the information in this application and all related documents, forms, financial information, and federal income tax returns is complete and correct. The signer(s) further agrees to notify First National Bank ("Bank") promptly of any material change in any such information. The signer(s) authorizes Bank to obtain consumer and/or business reports, including, inquiries to the Internal Revenue Services or the Franchise Tax Board, in their names as individuals at any time. The signer(s) further authorizes the Bank to obtain balance and payoff information on all accounts requiring payoff as a condition of gaining credit. The signer(s) understands and agrees that this application is subject to final credit approval. Except in Arizona, if the business owner is married, a spouse's signature is not required unless he or she is a co-owner of the business. An electronic transmission or other facsimile of this signed document shall be deemed an original and shall be admissible as evidence of the document and the signer's execution.

If Applicant's request for credit is approved, the credit approval will expire without notice no later than 90 calendar days following approval. Closing the approved credit facility must be completed and all conditions of approval must be satisfied within 90 calendar days of approval, or within any shorter time period that might be specified with respect to this credit request. Bank in its sole discretion and at its own initiative may reconsider any application if its credit approval might otherwise expire, and may in its discretion reapprove and extend the credit approval. Bank may in its discretion obtain additional personal credit reports as part of the reconsideration process. Applicant agrees to pay any appraisal costs, attorney's fees and other expenses incurred in connection with Applicant's credit request under all circumstances, including without limitation, failure to close due to inadequate collateral value, title or environmental problems, or Applicant's inability or refusal to meet all closing conditions.

THIS APPLICATION MUST BE REVIEWED, SIGNED, AND INITIALED BY ONE OR MORE OWNERS / OFFICERS / MEMBERS / PARTNERS / INDIVIDUALS HAVING THE AUTHORITY TO SIGN AND MAKE THE STATEMENTS CONTAINED HEREIN ON BEHALF OF THE APPLICANT.

	Owner Applicant Signature(s)	Title	Date
1	x		
2	x		
3	x		
4	x		
5	x		

## **Schedule of Debt**

As of (Date)	Full legal name of the Co-Applicant business entity

Creditor	Line (LOC) Loan (LN) Lease (LE) Other (o)	Collateral	Commitment or Original Amount	Note Date (mm/yyyy)	Current Balance	Maturity Date (mm/yyyy)	Interest Rate	Monthly Payment	Annual Payments (Bank Use Only)

Owner Co-Applicant Signature	Title	Date
×		
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### **Co-Applicant Owner Authorization to Release Information**

I hereby authorize First National Bank or any credit bureau or investigative agency employed by the bank, to investigate the references, credit and employment history I have listed and the statement or other information I or any person have supplied relative to my credit and financial responsibility and to exchange information about how I handle my account with proper persons and credit bureaus. I am hereby notified that a consumer report may be requested in connection with this credit application. If I request, I will be informed whether or not a consumer report was requested, and if such report was requested, I will be informed of the name and address of the consumer reporting agency that furnished the report. The bank may at any time in the future obtain additional credit reports to review my account. I certify that the financial statements given to you herewith are true and correct with knowledge that you will rely on them.

Name		Signature			Date
	x				
Title	Date of Birth		Social Security Number		Phone
Street Address	City		State		Zip Code
Name		Signature			Date
		x			
Title	Date of Birth	1	Social Security Numb	er	Phone
Street Address	City			State	Zip Code
Name		Signature			Date
		x			
Title	Date of Birth		Social Security Numb	er	Phone
Street Address	City			State	Zip Code
Name		Signature			Date
		x			
Title	Date of Birth		Social Security Numb	er	Phone
Street Address	City			State	Zip Code
Name		Signature			Date
		x			
Title	Date of Birth	Social Security Numl		er	Phone
Street Address	City			State	Zip Code

## **Equal Credit Opportunity Act Notice of Important Information**

This Notice is being provided to you to inform you about your rights under the Equal Credit Opportunity Act. Please retain this Notice for your records.

The Equal Credit Opportunity Act prohibits creditors from discriminating against credit applicants on the basis of race, religion, national origin, sex, marital status, age (provided the applicant has the capacity to enter into a binding contract), because all or part of the applicant's income derives from any public assistance program or because the applicant has in good faith exercised any right under the Consumer Protection Act. The Federal agency that administers compliance with this law concerning this creditor is the Bureau of Consumer Financial Protection (CFPB) 1700 G Street NW., Washington, DC 20006.

Right to Request Specific Reasons for Credit Denial

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If your credit request is denied, you have the right to a written statement of the specific reasons for the denial. To obtain the statement, please contact the person or office from which the request for credit was submitted or contact Customer Service at 855-935-6722 located at 10200 Mallard Creek Rd., Charlotte, NC 28262 within 60 days from the date you are notified of our decision. We will send you a written statement of reasons for the denial within 30 days of receiving your request for the statement.